

18 JUN 1980

MEMORANDUM FOR: Executive Officer to the DDA
ATTENTION: Chief, Regulations Control Division, ISS/DDA
FROM: James H. McDonald
Director of Logistics
SUBJECT: Proposed Employee Bulletin - Energy Conservation

1. Action Requested: It is requested that the attached proposed employee bulletin on energy conservation be published and distributed to all employees as soon as possible.

2. Background: The proposed bulletin restates energy conservation measures previously established by the General Services Administration (GSA) and announces a new GSA-sponsored program to begin on 1 June 1980 that will require employee participation and support. Any questions regarding the contents of this bulletin should be directed to the Plans and Programs Staff, Office of Logistics, extension [redacted]

James H. McDonald

Att

cc: EO/DDA

Distribution:

Orig - C/RCD/ISS/DDA
1 - OL/P&PS (Official)
1 - OL/P&PS (Chrono)
✓ 1 - OL Files
1 - D/L Chrono
1 - LSD/OL w/att
1 - RECD/OL w/att

STAT OL/P&PS/[redacted] (12 June 80)

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